



RMA# _____

Microsel of Colorado, LLC
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SYSTEM REPAIR FORM

Date: _____

CONTACT INFORMATION:

Company Name _____ Customer #: _____

Contact Name: _____ Phone: (____) _____

Cell: (____) _____ Fax: (____) _____

email address: _____

SYSTEM INFORMATION: Regardless, if under warranty or not, failure to provide the system information & driver disks that were delivered with the unit will result in a service charge of \$25. You must Include all manuals, software and other pertinent items.

Notebooks please include adapters, batteries, etc.

Brand/Model Number _____ Invoice/Serial Number _____

Mfg. Serial # _____ Driver/ Software _____ required

USER NAME: (be very specific – UPPER/lowercase etc. _____)

PASSWORDS: (be very specific – UPPER/lowercase etc. _____)

SERVER NAME: (be very specific – UPPER/lowercase etc. _____)

PROBLEM DESCRIPTION: ****Please be very specific! Keep in mind this is the ONLY information our technicians have to diagnosis and resolve your computer issues.**

MICROSEL LIABILITY STATEMENT

Microsel of Colorado, LLC will NOT be responsible for any data, software, licenses or other information that is contained within the hard drives of any and all systems being repaired.

I _____ (the undersigned), understand and release Microsel of Colorado, LLC of any and all liability and/or responsibility for data, software, licenses or other information which may be lost in the repair of computers, servers, notebooks or systems.

NAME(Print): _____ Date: _____

Signature: _____

FOR MICROSEL INTERNAL USE ONLY

Tech/Resolution Notes:

Box # _____ XRMA# _____ SER# _____